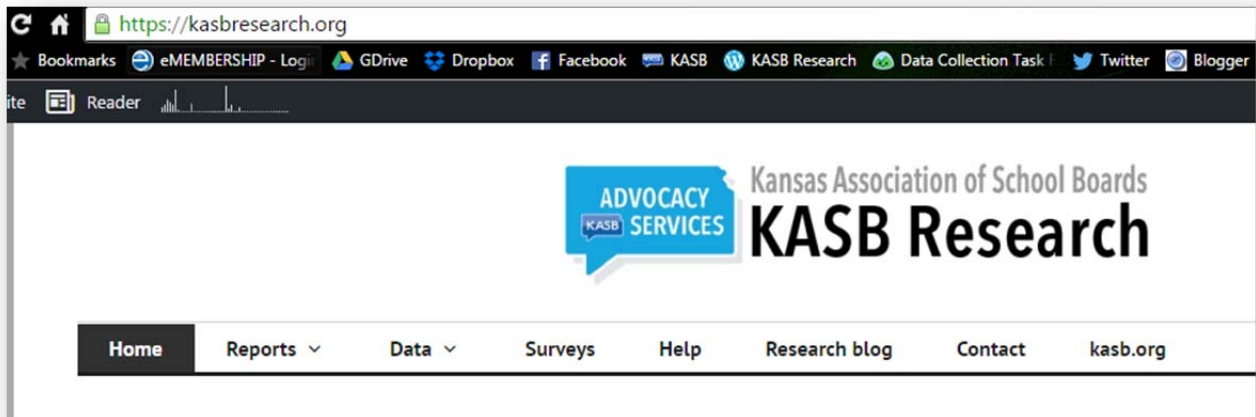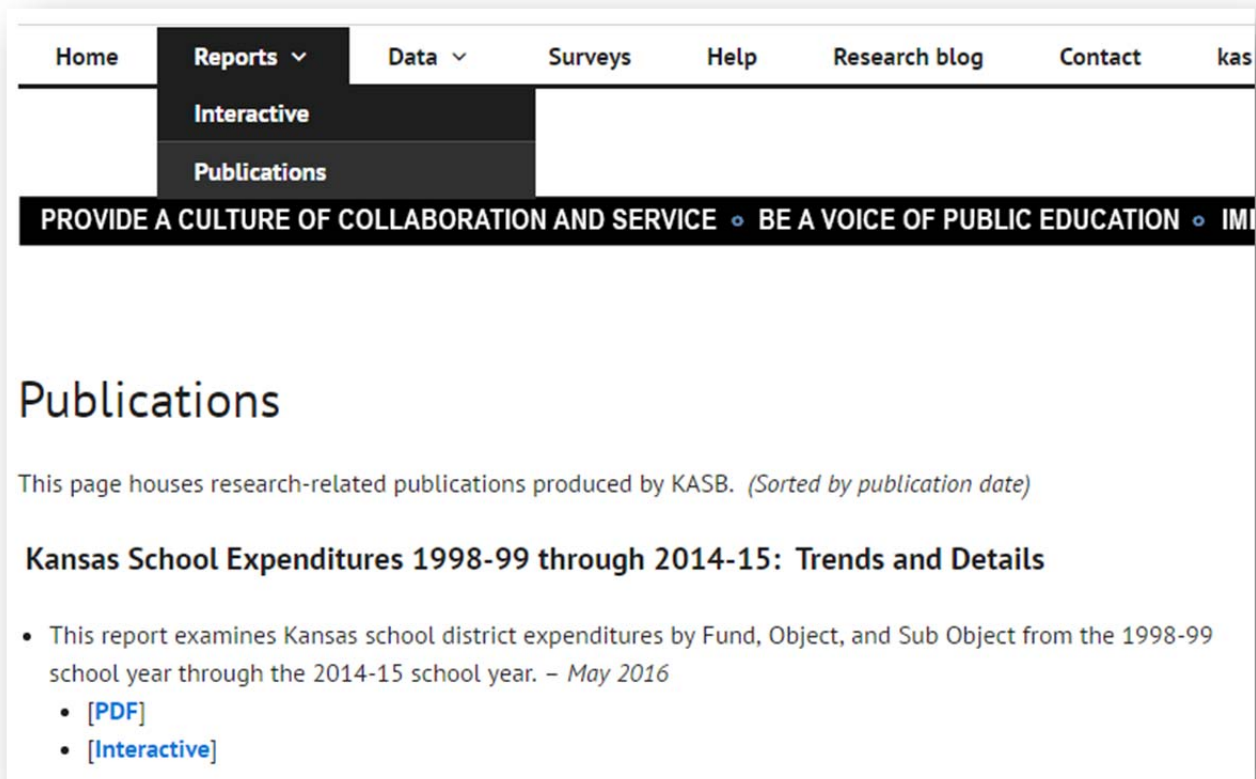# Using Expenditure Data to Tell Your District's Story

This document explains how to use the tools KASB has created to show your district's expenditure data from 1999 through 2015.

1. Go to kasbresearch.org

2. Click on "Reports" and then "Publications"
3. Look for "Kansas School Expenditures 1998-99 through 2014-15: Trends and Details"

4. Click on the "[PDF]" link to go to the summary report, which includes the definitions for the fund, object, and sub object labels used in the interactive report.

5. Click on the "[Interactive]" link to go to the tableau workbook.

6. Click on the "Filters" tab.

| | Overview | Filters | By District | By District Chart | By District Chart PP | By Object | By Object Chart | By Object PP Chart | By Object PP KS > |

Number of Records

USD	USD Name	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
101	Erie-Galesbur..	100	105	103	96	98	102	101	112	112	104
102	Cimarron-Ens..	116	120	119	128	126	114	124	119	126	110
103	Cheylin USD ..	94	91	95	101	95	96	82	83	73	73
104	White Rock U..										
105	Rawlins Coun..	97	106	105	111	104	93	88	91	92	82
106	Western Plain..	79	71	79	68	68	78	73	81	84	88
107	Rock Hills US..	93	93	92	93	97	86	79	78	84	99

School Year
(All)

School Year

Fund Code
(All)

Fund
(All)

Object Code
(All)

Object

7. The data can be filtered by School Year, Fund, Object, Sub Object, District, Region, Class, Uniserv, or High School League. To sort by district, click on the "USD" or "USD Name" dropdown list.

Object PP Chart	By Object PP KS >

☑ (All)
☑ Abilene USD 435
☑ Altoona-Midway USD 387
☑ Andover USD 385
☑ Anthony-Harper-Chaparral USD 361
☑ Argonia USD 359
☑ Arkansas City USD 470
☑ Ashland USD 220
☑ Atchison County USD 377
☑ Atchison USD 409
☑ Attica USD 511
☑ Atwood USD 318
☑ Auburn Washburn USD 437
☑ Augusta USD 402
☑ Axtell USD 488
☑ B & B USD 451
☑ Baldwin City USD 348
☑ Barber County North USD 254
☑ Barnes USD 223
☑ Basehor-Linwood USD 458
☑ Baxter Springs USD 508
☑ Bazine USD 304

(All)

8. Uncheck the "(All)" checkbox then scroll to find your district and check the box beside it. You can also use the text entry box to type in your district's name or number to find it on the list.
9. Verify on the "Number of Records" table that you have selected the correct district.

| | Overview | Filters | By District | By Distr |

Number of Records

USD	USD Name	2010	2009
451	B & B USD 4..	99	96
Grand Total		99	96

10. Clicking on any of the subsequent tabs will now show you data only for the district you have selected.
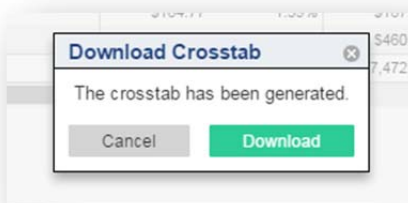
11. To download any of the tables, go to the tab that contains the table you want, then click on the "Download" option on the lower right corner of the workbook. You may have to scroll down to find it.

12. From the "Download" menu, select "Crosstab"
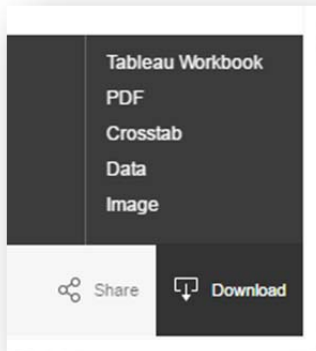
13. Click on the "Download" button in the dialogue window that comes up.

14. To download any of the graphs or charts, go to the tab that contains the image you want, then click on the "Download" option and select "PDF" or "Image."
15. If you select "Image," click on the "Download" button in the dialogue window that comes up.
16. If you select "PDF," choose your settings and then click on the "Download" button in the dialogue window that comes up.