KASB Convention Registration Form

This form can be found online at www.kasb.org. You may also register online at www.kasb.org/19ConReg

REGISTRANT’S NAME

SPOUSE/GUEST NAME (if attending)

USD NO.   USD NAME

USD PHONE

NAME OF PERSON SUBMITTING REGISTRATION

EMAIL OF PERSON SUBMITTING REGISTRATION

TITLE (Please check only one)

☐ School Board Member
☐ New School Board Member (Jan 2019)
☐ Superintendent
☐ Assistant Superintendent
☐ Clerk
☐ Attorney
☐ Other (specify)________________________

METHOD OF PAYMENT

☐ Check enclosed
☐ Bill my school district, listed above
Purchase Order #______________________

TO REGISTER (CHOOSE ONLY ONE)

Online: www.kasb.org/19CONREG
Early Bird: www.kasb.org/19EBREG
Mail to: KASB, 1420 SW Arrowhead, Topeka, 66604
Fax to: 785-273-7580
Email to: pschwartz@kasb.org/ahartzell@kasb.org

FRIDAY ACTIVITIES (December 6)

EARLY BIRD SEMINARS

☐ Meeting All Kids Needs.......................... $150
☐ Winter School Law Conference ............... $150
☐ Foundations of Boardsmanship 1.0......... $150
☐ Poverty Paradigm Experience............... $150
☐ KSSA Day........................................... $150
☐ Dec. 5 - Superintendents Only Dinner

CONVENTION REGISTRATION ............... $295
Note: You must register for the Convention in order to attend any of the following events.

SATURDAY ACTIVITIES (December 7)

☐ CONTINENTAL BREAKFAST..............included
☐ Spouse/Guest Attending....................... $5.00
☐ TRADE SHOW/NETWORKING LUNCH.included
☐ Spouse/Guest Attending....................... $5.00
☐ NETWORKING RECEPTION...............included
☐ Spouse/Guest Attending....................... $5.00

SUNDAY ACTIVITIES (December 8)

☐ CONTINENTAL BREAKFAST..............included
☐ Spouse/Guest Attending....................... $5.00

GRAND TOTAL
(Registration fee + optional events) $___________

Cancellations must be made by 5 p.m. on Wed., Nov. 13, 2019. Cancellations after that date/time will be assessed a $75.00 cancellation fee.

♦ Sign up for a Friday Early Bird Workshop on the registration form or online at www.kasb.org/19EBREG. The season pass code will not work for these. KASB will adjust your invoice based on season pass purchase.

♦ Submit your conference registration online at www.kasb.org/19CONREG

♦ The free conference registration will be automatically applied during registration in the Member Portal.
**REGISTRATION**  Convention Registration Open!

- Submit one registration form for each person registering for the convention.
- Complete (print or type) and mail or fax the registration form to KASB and retain a copy for your records.
- The form is online at kasb.org/kasbcon or submit your conference registration online at www.kasb.org/19CONREG
- Sign up for a Friday Early Bird Workshop on the registration form or online at www.kasb.org/19EBREG
- List all gratis attendees (e.g., spouses, children, guests) who plan to attend. Please include first and last names.

**REGISTRATION FEES**

<table>
<thead>
<tr>
<th>First Attendee: Included w/KASB Dues</th>
<th>Additional Attendees (per person): $295</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday Early Bird Seminars (per person): $150</td>
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**CANCELLATION POLICY**

Full refunds will be granted if written request is received by 5 p.m., Wednesday, November 13. Registration cancellations received after 5 p.m., November 13 will be subject to a $75 administrative fee. Cancellations/refunds will not be granted for no-shows.

**LODGING**

Housing Bureau Opens September 4, 2019 at 8 a.m.

The KASB Conference is utilizing a Housing Bureau system. This is the exclusive way to make reservations for 2019 and future conferences. There will be one website everyone will use to make reservations or be put on a waiting list (much like NSBA).

You will see exact room availability and rates at the Hyatt Regency as well as the as well as the overflow hotels: Drury Plaza Hotel Broadview and The Fairfield Inn and Suites Wichita Downtown. We chose these hotels based on their proximity to the Hyatt Regency and the Century II Convention Center as well as for their amenities and price.

KASB Room Cancellation policy for 2019. Many hotels, including the ones KASB uses for our conference headquarters and overflow hotels, have enhanced their reservation policies. This has caused KASB to adjust our policies as well in order to any avoid penalties and fees. These changes help ensure KASB meets its contractual obligations to the facilities and doesn’t incur any financial penalties.

- **DEPOSIT:** A deposit equal to one night’s stay (including tax) is required to hold each guest’s reservation. Such deposit shall serve to confirm the reservation for the dates indicated, and upon check-in shall be applied to the first night of the reserved stay.
- **CANCELLATION AND REFUND OF DEPOSIT:** These deposits are refundable if notice is received no later than October 21, 2019, and a cancellation number is obtained.
- **NAMES ON RESERVATIONS:** Each reservation must be accompanied with the name for each room. There will be no multiple bookings under one name. All names are required at the time of booking. Name changes on guest room reservations will be accepted.

The KASB CONFERENCE APP will give attendees everything necessary to plan and navigate the conference right at their fingertips. Access speaker bios, session and event descriptions, interactive maps, local resources and connect with colleagues all from your phone or tablet. Watch print and email publications for a link! kasb.org/kasbcon

Take the KASB social media challenge!  
#kasbcon